

2011 Client Symposium



May 16, 17 and 18, 2011
Montreal, Quebec



Info-Sys Solutions invites you to visit Montreal, Quebec for the annual client symposium and conference.

Meet and discuss industry trends and the Info-Sys suite of products with other leaders of the industry, speakers and Info-Sys staff.

Also, attend any of the available post-symposium training sessions to sharpen your skills and hone your knowledge of the Info-Sys suite of solutions.

WELCOME RECEPTION

Sunday May 15, 2011

INTERNATIONAL SYMPOSIUM

Monday to Wednesday, May 16 - 18, 2011

CELEBRATION DINNER

Monday May 16, 2011

INNOVATION CENTER COCKTAILS

Tuesday May 17, 2011

CONTINUED LEARNING PROGRAM

Wednesday May 18, 2011

"The Symposiums are a must to attend as this is a great venue to find out how other companies are using different modules and learn new ways to gain better efficiencies from the system. There is always something new that Info-Sys provides in their material that generates great discussions."

- Jody of Griffith Energy

Client praise for past Sym-
posiums:

"Going to the Symposium is something I look forward to each year. Seeing the staff and discussing issues and ideas, make me feel like they really care. Plus, interacting with other users is truly invaluable. I always take away something positive"

-Tiffany of Santa Energy

"The Info-Sys symposium is a great place to network and meet other companies that use Info-Sys. Sharing business knowledge and generating new ideas on how to enhance or use the Info-Sys application is very beneficial."

- Tina of Bluewave Energy

"I thoroughly enjoyed the Info-Sys Symposium. It was well organized, informative and a great chance to meet others using the system. The accommodations and food were great too!"

- Mary Anne of Mckeown
and Wood

"Meeting other users and the supplier of our systems gives a valuable opportunity to share industry experiences, provide feedback to Info-Sys and learn about new developments. In 2009, Info-Sys showed us that they really know how to organize an excellent symposium, the meeting was interesting, useful, and enjoyable."

- Bjorn of Norco Oil

PRELIMINARY SYMPOSIUM AGENDA

SUNDAY MAY 15, 2011

08:00 pm - 10:00 pm **Info-Sys Welcome Reception at the Top of the Delta!**

MONDAY MAY 16, 2011

08:00 am - 08:30 am **Hot Breakfast**

08:30 am - 09:00 am **Welcome and Orientation**

09:00 am - 09:15 am **A Word from our Vice President**

09:15 am - 10:00 am **Info-Sys Solutions: Year in Review**

10:00 am - 10:15 am **Break**

10:15 am - 12:00 pm **Info-Sys Solutions: New Functionality**

12:00 pm - 01:00 pm **Lunch**

01:00 pm - 01:45 pm **Great Enhancement Poll: Topics Reviewed**

01:45 pm - 02:15 pm **Client Showcase: Info-Sys Web Portal**

02:15 pm - 02:30 pm **Break**

02:30 pm - 03:30 pm **60 Minute Training** (Inventory Part 1)

03:30 pm - 04:00 pm **Round Table Discussions** (Current Industry Trends)

04:00 pm **Closing Comments of Day 1**

06:30 pm **Off-Site Dinner**

TUESDAY MAY 17, 2011

08:00 am - 08:30 am **Hot Breakfast**

08:30 am - 09:00 am **Welcome and Recap of Day 1**

09:00 am - 10:00 am **60 Minute Training** (Pricing Methods)

10:00 am - 10:15 am **Break**

10:15 am - 11:30 am **Guest Speaker: National Energy Equipment "Future Technologies"**

11:30 am - 12:00 pm **Info-Sys Solutions: Supporting Our Clients**

12:00 pm - 01:00 pm **Lunch**



- 01:00 pm - 02:00 pm **60 Minute Training** (Tax Configuration and Reporting)
- 02:00 pm - 02:15 pm Break
- 02:15 pm - 02:45 pm **Client Showcase: Advanced Reporting**
- 02:45 pm - 03:30 pm **Round Table Discussions** (Future Requirements)
- 03:30 pm - 04:00 pm **Great Enhancement Poll Vote**
- 04:00 pm **Closing Comments of Day 2**
- 05:30 pm **Cocktails and Dinner at the Info-Sys / Abilis Innovation Center**

WEDNESDAY MAY 18, 2011

- 08:00 am - 08:30 am **Hot Breakfast**
- 08:30 am - 08:45 am **Welcome and Recap of Day 2**
- 08:45 am - 09:30 am **Guest Speaker: To be announced**
- 09:30 am - 10:15 am **National Energy Equipment: Turn-Key Delivery Truck Solution**
- 10:15 am - 10:30 am Break
- 10:30am - 11:00 am **Info-Sys Solutions: Order Management Walk-Thru**
- 11:00 am - 11:45 am **Info-Sys Solutions: Roadmap of the Future**
- 11:45 am - 12:00 pm **Great Enhancement Poll Results**
- 12:00 pm - 01:00 pm **Lunch and Symposium Closing** (boxed lunches available for those clients with early afternoon flights)

POST-SYMPOSIUM TRAINING AGENDA

Training will be provided with three concurrent session in the afternoon on the final day of the symposium. This will allow you to pick one of the three topics listed below:

WEDNESDAY MAY 18, 2011

- 01:00 pm - 04:30 pm **Basic and Intermediate SQL Training***
- 01:00 pm - 04:30 pm **Reporting and Query Functionalities***
- 01:00 pm - 04:30 pm **Inventory Part 2***

* Each post-symposium training session will require no fewer than 3 participants to avoid session cancellation. Post-Symposium training is chargeable. See page 5 for details.

"The Info-Sys Symposium is an opportunity for users and developers to meet, share experience, discuss issues and learn about future revisions and changes. In order to get the most out of our software, attendance is a must."

- Jorge from Snows Home Heat

"The symposium is a great way to share ideas and concerns with other Info-Sys users. The feedback provided by others on the latest version of Enterprise was essential in our decision to move to version 3.5 in 2010"

- Allison from North Atlantic Petroleum

DRESS CODE

Business casual for all functions

IMPORTANT

This agenda—including speakers, listed events, training and schedules are subject to change without notice by Info-Sys Solutions. Any changes will be communicated immediately to registered participants.



2011 Info-Sys Symposium: 60 Minute Training

In order to showcase the invaluable scope of our training program we have decided, once again, to provide all our Symposium participants with three distinct training opportunities during the course of the symposium. These sessions will be focused on areas of the system where our clients have expressed the most interest in expanding their knowledge. Each of the three sessions will be 60 minutes in duration and are geared to be an eye opening experience to the wealth of features Info-Sys Enterprise provides. The sessions will be taught by Info-Sys specialists who have experience in on-site training as well as remote training and the three sessions are included in the early bird and standard registration for the Symposium.

1. Inventory Part 1

Monday May 16, 2011 - PM

This 60 minute session outlines the configuration of the trucks, vans and bulk plants. Also reviewed will be the creation and use of special charges and terminal setup.

2. Pricing Methods

Tuesday May 17, 2011 - AM

This 60 minute session outlines how the user can manage pricing with a myriad of different settings in Enterprise. Pricing to be covered are Product master file pricing, Special price agreements, Daily pricing, "Cost Plus" pricing and "Rack Plus / Origin Plus" pricing.

3. Taxes

Tuesday May 17, 2011 - PM

This 60 minute session outlines the different ways that taxes can be configured and charged to the customer. The two principle tax structures, as well as applying those taxes to accounts, will be reviewed. Tax reports will be reviewed, time permitting.

2011 Info-Sys Post-Symposium Training

Info-Sys Solutions is proud to offer our participants the opportunity to attend one of three post-symposium training sessions. These sessions are applicable to clients of all versions of Info-Sys Enterprise (unless noted) and are more extensive than the 60 minute training session offered during the Symposium. The price for the Post-Symposium training is \$300.00 per person per session. The three concurrent in-depth and invaluable post-symposium classroom sessions offered are:

1. Basic and Intermediate SQL

Wednesday May 18, 2011 - PM (at Info-Sys)

Join your trainer in an in-depth walk through of using basic SQL commands and arguments to refine your understanding and abilities in extracting important information into reports. A data dictionary will be made available for this course enabling you to put the full potential of Info-Sys Enterprise and SQL at your fingertips.

2. Reporting and Query Functionalities

Wednesday May 18, 2011 - PM (at Info-Sys)

With the new report functions available in Enterprise (to be revealed during the Symposium) a general understanding of their use and navigation is integral to proper use of all the tools being made available to you. This course will expand and explain this functionality in-depth, as well as introduce the functionality of queries in Enterprise.

3. Inventory Part 2

Wednesday May 18, 2011 - PM (at the Delta)

Take what you have learned in your first in-symposium training session and apply it in a practical sense with an introduction to inventory transactions and reporting. This session will outline the functions and batch keying of the following inventory transactions: **A.** Bill of lading purchases; **B.** Unit transfers; **C.** Supplier price contracts; **D.** Wholesale sales and **E.** Inventory adjustments



HOTEL RESERVATIONS

Reservations can be made directly with the hotel by calling 1-877-286-1986 and asking to book your rooms under the "gainfo2" group rate. This group rate will be available until April 8th or until space is no longer available.

ROOM RATES

Info-Sys and the Delta are pleased to offer our participants a per night room rate of \$149.00 for single or double occupancy.

PARKING

Parking is available at the Delta for a fee of \$26.50 per day.

LOCATION

The Delta is located in downtown Montreal at the following address:
475 President Kennedy Avenue, Montreal, QC

DELTA ON-LINE

www.deltamontreal.com/gainfo2

INFORMATION

If you require more information regarding the 2011 Info-Sys Symposium, please contact Jason Abraham at 1-800-294-1441 ext 601

2011 Info-Sys Symposium Registration

May 16 - 18, 2011

The Delta on President Kennedy Avenue in Montreal, Quebec

PRIMARY CONTACT INFORMATION

Name: _____

Title: _____ Company: _____

E-Mail: _____ Phone: _____

PARTICIPANT INFORMATION

1. Name: _____ Title: _____

Yes, participant 1 is interested in attending:

the welcome reception on Sunday night the post-symposium training sessions (pg3, 4)

2. Name: _____ Title: _____

Yes, participant 2 is interested in attending:

the welcome reception on Sunday night the post-symposium training sessions (pg3, 4)

3. Name: _____ Title: _____

Yes, participant 3 is interested in attending:

the welcome reception on Sunday night the post-symposium training sessions (pg3, 4)

4. Name: _____ Title: _____

Yes, participant 4 is interested in attending:

the welcome reception on Sunday night the post-symposium training sessions (pg3, 4)

5. Name: _____ Title: _____

Yes, participant 5 is interested in attending:

the welcome reception on Sunday night the post-symposium training sessions (pg3, 4)

REGISTRATION FEES

Early bird registration (prior to March 25, 2011) i \$299 X ___ participants = \$ _____

Regular Registration (after March 25, 2011) i \$369 X ___ participants = \$ _____

Individual Post-symposium training ii \$300 X ___ sessions X ___ participants = \$ _____

i. Registration includes the following: Sunday night welcome reception; Symposium attendance on all three days; meals (Monday breakfast, lunch and dinner; Tuesday breakfast, lunch and cocktails; Wednesday breakfast and lunch)

ii. Each post-symposium training session will require no fewer than 3 participants to avoid session cancellation. The post-symposium training includes one afternoon (3.5 hours) classroom session on Wednesday May 18th, 2011.

TOTAL AMOUNT PAYING \$ _____

PRIMARY CONTACT SIGNATURE

_____ Date _____

SUBMITTING YOUR REGISTRATION:

Fax:
514.225.4153 ATTN J.Abraham

Mail:
J.Abraham c/o Info-Sys Solutions
1010 Sherbrooke Street West
Suite 1900
Montreal, QC
H3A 2R7

Questions?
Call: 514.225.4145 ext 601

Email: j.abraham@infosys-solutions.ca

Note: You will receive a confirmation e-mail from Info-Sys Solutions ensuring your registration has been processed.

Payment Processing:
Cheques must be made payable to: Info-Sys Solutions

NOTE: CANCELLATIONS MADE BEFORE APRIL 15th, 2011 WILL BE SUBJECT TO A CANCELLATION FEE OF \$50.00 PER PARTICIPANT. NO RE-FUNDS AFTER APRIL 15th.